Syringa Mountain School – Board Meeting Minutes:

APPROVED 8/17/26

Date: June 15, 2026
Time: 10:00
Location: 4021 Glenbrook Dr, Hailey, ID 83333
Chair: Sarah Seppa
Recorder: Kristin Funk

I. Call to Order & Agenda Review

Meeting called to order at 10:01 AM by Chair Sarah Seppa
No additions, corrections, or substitutions were made to the agenda.

Board Member Nora Roebuck Absent
Quorum present to continue

II. Public Comment

NONE

III. Consent Agenda *(Action Items)*

Items:

- Approval of Board Minutes – 5/18/26 & 6/1/26
- Approval of May Accounts Payable

Discussion included clarification on outstanding checks from prior years; these are being reviewed for reconciliation.

Motion: Chris Alexander moved to approve the Consent Agenda
Second: Brian VanderWyst
Vote: Unanimous – Motion Carried.

IV. Business Items

a. FY27 School Budget

Christi presented the proposed FY 2026–2027 school budget. She reported that the budget reflected the changes previously discussed by the Board, including updates related to insurance and combining the stipend position. No additional changes had been made.

- **Motion:** Chris Alexander moved to approve the school budget
  Second: Brian VanderWyst
  Vote: Unanimous – Motion Carried.

The approved budget will be signed by the appropriate Board members and returned for final processing.

b. July Board Planning Work Session

The Board discussed scheduling its annual July planning/work session.

The Board tentatively selected:

Date: Sunday, July 12, 2026
Time: 3:00–6:00 p.m.
Location: To be determined

Potential Board candidates will be invited to participate as appropriate.

The Board will invite the Parent Council Chair to participate in a portion of the work session to help clarify Parent Council, Board, and fundraising responsibilities. The departing Fundraising Coordinator will also be invited for a portion of the meeting to provide feedback regarding fundraising processes and the spring raffle.

Topics anticipated for the planning session include:

- Board roles and responsibilities
- Parent Council coordination
- Fundraising responsibilities
- Fundraising calendar and annual work plan
- Grant and fundraising approval processes
- Coordination with the Social Media & Fundraising Coordinator

c. Director Update (Christi Thompson)

- Christi presented the draft Social Media & Fundraising Coordinator job description and fundraising work plan for Board review.
- Board members discussed clarifying which fundraising duties are Board responsibilities and which duties will belong to the coordinator. Members will provide comments and suggested edits to the job description before it is finalized.
- The Board also discussed creating a dedicated fundraising calendar that can be viewed alongside the school's master calendar.
- The annual fundraising work plan will continue to be updated before the July work session.

Motion: Brian VanderWyst made a motion to approve moving forward with advertising and hiring for the Social Media & Fundraising Coordinator position, with final edits to the job description to be completed prior to hire.

Second: Chris Alexander
Vote: Unanimous – Motion Carried

School Updates

Christi provided updates regarding ongoing school operations, including:

- Continued work related to an active state investigation and associated documentation and staff interviews.
- Ongoing state reporting requirements.
- Hiring efforts for the remaining teaching vacancy, with three virtual interviews scheduled and qualified candidates under consideration.
- Continued recruitment for a paraprofessional position.

The Board thanked Christi for her work related to the investigation, budgeting, staffing, and end-of-year requirements.

VI. Adjournment

Motion: Chris Alexander moved to adjourn the meeting at 10:32 PM.
Second: Brian VanderWyst
Vote: Unanimous – Motion Carried.

Next Regular Board Meeting: *August 2026*