**WORK SESSION MINUTES OF THE BOARD OF TRUSTEES**

**February 20, 2014 6:30-8:30 PM**

**Community Campus, Minnie Moore Room, Fox Acres Road**

**As approved March 3, 2014**

1. The meeting was called to order at 6:34 PM.
2. Any Additions, Corrections, Modifications or Substitutions to the Current Agenda
	1. A motion was made by Ben Rogers to amend the agenda to include a proposal to amend the SMS bylaws and construction drawings. Travis Scott seconded the motion. Motion passes unanimously.
3. Work Session
	1. Budget. Discussion only/Ben Rogers. The Board walked through the pre-opening and the five year proposed budget. Discussion of activity fees, Kindergarten food budget, lease, and playground costs. Also discussed the difference between leasing and purchasing the building. Discussed posting the budget on the website. \*
	2. Staffing. Discussion only / Ben Rogers, Dr. Mary Gervase. The school will receive estimated state operational funds based on the estimate of 165 students K-5 to enable SMS to fund 6.5 teachers, 1 paraprofessional, 1 Office Administrator, 1 Principal, part-time accountant, and .5 custodian. The Board discussed funding 4 part time specials teachers through fundraising efforts from the parent body.

c. Multi-age preschool. Request move to March 6th meeting. Dr. Gervase. We have not heard back from out Authorizer regarding this request.

1. Salary schedules. Discussion only. Dr. Gervase. Proposed salary scheduled prepared by the HR Committee was presented. The board requested additional salary schedules be collected from other public Waldorf schools to compare.
2. Professional development budget. Discussion/action. Dr. Gervase. A motion was made by Ben Rogers to adopt items 1, 2 and 3 of the proposed professional development budget and to include an additional $1200 for K teachers to attend a summer intensive. The motion was seconded by Greg Bloomfield. The motion passed unanimously.
3. Proposed agenda for Dr. Liz Beaven’s visit. Dr. Gervase. The Board would like to have some time to visit informally with Liz during her visit.
4. Agenda for open house. Discussion only. Greg Bloomfield. Discussion on how the open house would be orchestrated with Travis Scott doing a circle activity to bring the group together, followed by Dr. Gervase introducing the Board and welcoming the SMS family. Greg Bloomfield will introduce Vital Link.
5. Potential Board members. Discussion only. Greg Bloomfield. The Board request Dr. Scott McLean be invited to serve on the SMS Board.
6. Board Work Session topics for March. Multi-age kindergarten and salary.
7. Old Business not completed
8. New Business
	1. Ben Rogers made the motion to approve the Acting Director to fill student vacancies from the waiting list and in the order that the names were enrolled. Greg Bloomfield seconded the motion. Motion passes unanimously.
	2. Ben Rogers made a motion to make two changes to the bylaws clarifying the number of directors and clarifying incorporation language. Greg Bloomfield seconded the motion. Motion passes unanimously.
	3. Phoebe Pilaro made a motion to approve expenditures necessary for preparing construction drawings to be submitted as part of the building permit application process. Travis Scott seconded the motion. Motion passes unanimously.
9. Next board meeting date: March 3, 2014
10. Travis Scott made a motion to adjourn the Board meeting. Greg Bloomfield seconded the motion. Motion passes unanimously. Meeting adjourned 8:30 PM.

*\*Anyone wishing to address the Board must complete a “Request to Appear before the Board” form and submit to the Board chair prior the start of the board meeting. The Board will take public comment only at regular board meetings and only on matters scheduled on the agenda. Board work sessions do not include time for public comment. Each speaker will be limited to three (3) minutes. Total time allotted for public comment is at the discretion of the Board chair. Thank you for sharing your comments with us.* Legal Reference: I.C. Section 33-512(11) and section 67-2345.