

**Syringa Mountain School**  
**Board Meeting Minutes – 9/20/2023**  
**Approved 10/18/23**

School Staff:

Christi Thompson-Director - Present  
Janessa Corrao-Bal - Teacher Liaison - Present  
Shawn Meyers - Teacher-

Board Members:

Mike Allaire - Present  
Jennifer Barrett-Neet - Present  
Sarah Seppa - Present  
John Casey - Present  
Sandi Viau- Present

Public attendance:

Michele Harris-Parent Council Liaison - Present  
Chris Alexander-potential new board member

5:30 pm Time Quorum is present

- I. Opening Circle
- II. Any Additions, Corrections, Modifications or Substitutions to the Current Agenda
- III. Public comment
  1. None
- IV. Consent agenda
  1. All items listed are Action Items and the Board may approve all of the following items by a single motion or vote unless any member of the Board asks that an item be removed from the Consent Agenda for consideration under New Business. If an item is removed from consideration under the Consent Agenda and moved into New Business such items shall remain an Action Item for consideration of Board Approval.
    - a) Board Minutes: 8/9/23
    - b) Financials: August 2023
    - c) Accepting the Audit as presented: See Link-  
<https://syringamountainschool.org/wp-content/uploads/Syringa-Mountain-School-Financial-Statements-6-30-23.pdf>
  - (1) Sarah Seppa made a motion to approve the consent agenda, John Casey seconded. All in favor, motion approved.
- V. Old Business
  - A. Parent Council update
    1. See minutes:  
<https://docs.google.com/document/d/1mTTdP1UICQMSV42Q2XnkgRW5d6SCAdtdW8W-Hf2cNxedit>
  - B. Teacher Update
    1. Janessa presented  
5-6 just returned from their camping trip  
7-8 also just went camping, rafting, and hiking near Lowman, Idaho
  - C. Financial Update
    1. Please see minutes:  
<https://syringamountainschool.org/wp-content/uploads/2023-09-08-SMS-FC.pdf>
    2. cash flow statement:  
<https://syringamountainschool.org/wp-content/uploads/FS-August-23.pdf>

3. Kurt from Quest presented the audit. There are no findings to present to the board. The school is in good financial standing. Syringa's backup system was discussed.
- D. Fundraising Update
  1. Please see minutes:  
[https://docs.google.com/document/d/1hUD3foPv9PP9lgqUCGL-C45Ff\\_GqJriNWwydC4GmjUc/edit](https://docs.google.com/document/d/1hUD3foPv9PP9lgqUCGL-C45Ff_GqJriNWwydC4GmjUc/edit)
  2. The committee is working on a few grants and have the application going in soon.
  3. Mardi Gras location TBD
  4. Annual Fund
    - a) Board/Committee Members to write statements about why they are at Syringa
- E. Marketing/Enrollment Update
  1. Please see minutes:  
<https://syringamountainschool.org/wp-content/uploads/Brainstorming-Ideas-for-2023-2024-School-Year.pdf>
- F. Director Update
  1. Please see document:  
<https://docs.google.com/document/d/1FfJCbnHGn91mMktYLYaCYUhtG4BqsPqnfyHsf-7Uo9w/edit>
  2. Continuing with the Cultivating Readers programs
- G. Board Policies 1000 Series Updates
  1. We approve the policy changes
    - a) 1110; 5 year board term
    - b) 1210; 3 year chair term
    - c) 1620; no change
    - d) 1630; Change terms from may to will
    - e) 1640; no change

## VI. New Items

- H. Audit Presentation Quest CPAs PLLC
  1. Accepting the Audit as presented: See Link-  
<https://syringamountainschool.org/wp-content/uploads/Syringa-Mountain-School-Financial-Statements-6-30-23.pdf>
- I. Prospective Board Member- Chris Alexander
  1. Introduction
  2. Questions
- J. Goal Setting
  1. Set work session for goal setting as a team: 10/10

Executive Session as Authorized by Idaho Code 67-2345a  
for personnel issues or other identified legitimate reasons  
as identified by Open Meeting Law if needed.

All in, invited Christi Thompson

## VII. Next Board Meeting Date: October 18th, 2023

Adjourn meeting at 8:59 pm

- A. Sarah Seppa makes a motion to adjourn, Sandi Viau seconded. All in favor, motion approved.