

Syringa Mountain School  
Board Meeting Minutes – 9/18/2019  
Approved 10/16/19

Nigel Whittington  
Christi Thompson  
Ami Evergreen  
Randy Flood  
Racheal Arndt  
Sandi Viau  
Mike Allaire  
Amy Schlatter  
Aris Cox-Flood  
Carter Cox

I.5:30 opening

II. Any Additions, Corrections, Modifications or Substitutes

III. No Public comment- No Public Comment

IV. Consent Agenda

a. Approval of the 7/10/19 BOD Meeting Minutes.

**Motion to approve minutes by SV. 2nd by MA. No discussion, none opposed.**

b. Approval of the 8/14/19 BOD Meeting Minutes.

**Motion to approve minutes by MA. 2nd by SV. No discussion, none opposed.**

c. Approval of the 8/28/19 BOD Meeting Minutes.

**Motion to approve minutes by MA. 2nd by SV. No discussion, none opposed.**

d. Goal Setting- Growing the school along with forming a new Development Committee

e. Fundraising Plan- Fundraising will always be an important financial part of the school staying sustainable.

## V. Old Business

a. Financial Update/Finance Committee- At the August 30, 2019 meeting the cashflow was reviewed. Modifications were made to the budget to approve a \$10,000 contract so that Kristen Funk continue assisting with the day to day of the school. Future meeting dates were also set.

b. Parent Council Update- Aris is back and ready. There has been some resistance from the class parents and what needs to be done. Each grade has been assigned a fundraising task to head while also receiving help from other parents throughout the school. There is worry how this will work out.

c. Teacher Update- First and Second grade are happy to report a good start to the year. There are concerns about not having a SPED teacher and the additional support. The state looks for student growth of students in the SPED program. Christi is looking into getting a program that with show growth data points. IXL is a program that kids spend 15 to 20 minutes at home also getting parents involved in helping.

d. Aligning/Streamlining/Allocation of Admin duties- There is not enough manpower to complete all tasks, yet it is happening. This issue will need to be resolved by Christmas. Christi is looking into having someone fill in at the front desk.

e. Board Recruitment- There are a few new people on the Finance Committee, one would like to be help more on the BOD. The BOD will start Board training December 4th.

f. Approval of a new line item in fund accounting for BOD training.

**Motion to approve the line item by SV. 2nd by RA. No discussion, none opposed.**

## VI. New Business

a. Carter Cox Development Work/Grants/Grant Timeline- Aris and Carter, a Philanthropist presented to the BOD. Carter is a new parent to the school and is going to help with fundraising. Her goal is to help us become better efficient in presenting and educating the community on what Syringa is, what it takes to provide for the school and awareness of what a charter is.

b. Approve Amy Schlatter as a check Signer

**Motion to approve Amy Schlatter as a signer by SV. 2nd by RA. No discussion, none opposed.**

c. Finance committee meetings for the remainder of the year.

Meetings will be held on the following dates and times:

October 11, 2019 from 2:30PM to 3:30PM

November 15, 2019 from 11:00AM to 12:00PM

December 13, 2019 from 11:00AM to 12:00PM

d. IASB Resolution and Conference- The school is now a member of the IASB.

e. First Reading of Student Suicide Prevention, Intervention and Response Policy as mandated by Idaho Statute 33-136

Nigel emailed the policy to the BOD for review. Second reading will be at the next meeting with approval of the policy in December.

f. Rationale for a support para-Currently services are being met for the children that need them. Teachers will decide if a para is really needed to help support where they are feeling stretched.

g. Accolate money for a new para- A sub will be hired for a month to fill the para position to see how if it is really needed.

h. Teacher Waldorf Training- Teachers will need to compile something showing what Waldorf training they have done. Ami Evergreen will help fill in the gaps. Training will need to be done before the next charter renewal.

i. Early Childhood Program- Having a feeder school would benefit the school and enrollment. More brainstorming and research will happen before a decision is made.

j. 4 Pillars Model of Governance- Reviewing the 4 Pillars and understanding what's going on in each are is important. Improving in some areas is necessary soon, especially in the business/admin department.

k. Flow of information regarding incidents in school- There has been incidents on the playground that have not been handled properly or reported in a timely manner. Teachers and staff will be filling out reports and reporting to parents in a more efficient way. Ami Evergreen will be putting a policy into place.

l. Proofing what is sent out from school- A note card on a book bag was sent home with a typo. Correspondence being sent home will be proved for errors going forward.

m. Approve Speech and Language contract- Randy has signed a contract for Speech and Language. The new contracted therapist will be receive a 1099.

n. Board Self Evaluation- When BOD training starts an evaluation will be done. This will help spread the workload.

8:13pm Executive Session IN -- MA RF SV RA also included NW CT AS & AE who were excused early.

8:28pm Executive Session OUT - MA RF SV RA