

**Syringa Mountain School**  
**Board Meeting Minutes – 8/17/2022**

**APPROVED 9/28/22**

**Amendment Approved :5/16/23**

School Staff:

Christi Thompson-Director  
Shawn Meyers-Teacher Liaison  
Kristin Funk  
Bette Reed

Board Members:

Mike Allaire  
Sandi Viau  
Jennifer Barrett-Neet  
John Casey  
Sarah Seppa

Public attendance:

5:30pm Time Quorum is present

I. Public comment:

A. None present

B. Consent agenda

1. Approval of 7/20/22 Board Meeting - Sandi Viau made a motion to approve, Sarah Seppa seconded the motion- Minutes approved
2. Approval of 8/10/22 Special Board Meeting- Sandi Viau made a motion to approve, Jennifer Barrett-Neet seconded the motion- Minutes approved

II. Old Business

A. Financial Update

1. Bus loan- Daimler offered a 50% payoff discount on the bus loan. The loan balance is \$19,271.41, payoff offer \$ 9,635.71. SMS previously offered \$8000, but was denied.
  - a) Sandi Viau made a motion to accept the payoff at \$9,635.71. Sarah Seppa Seconded the motion. Motion carried, all were in favor.

B. Teacher Update

1. Lower grades and Christi attended a conference in Boise called Cultivating Readers.
  - a) Will be a very intensive time and energy commitment but exciting for the understanding. Idaho Smart which is part of the program
  - b) Time intensive as well but excited to get this implemented.
  - c) Dyslexia training has to be completed by idaho teachers but our teachers will get that through the Idaho Smart program
  - d) We needed a parent participant to help bridge the gap between home and school and Megan Burns volunteered.

C. Parent Council update

1. John Casey gave report
  - a) Carter created a spreadsheet
  - b) They have all the current or previous fundraisers listed.
  - c) There are new ideas for more fundraisers
    - (1) Goal on the budget \$126,000
    - (2) Our projection is \$106,500
    - (3) New goal from Parent Council is \$130,000

- D. Adoption of the 2018 Special Education Manual
  - 1. Jennifer Barrett-Neet made a motion to approve the adoption of the manual, John Casey seconded the motion. Motion approved all in favor.
- E. ISBA Training Sandi Shawn Michele Christi
  - 1. Training will cost \$6,000
  - 2. All of this is reimbursable
    - a) All Board agreed this is important so Christi will schedule

### III. New Business

- A. The board recognizes that Michelle Harris has resigned from the board as she has taken a position with the school. Thank you for all your support with everything.
- B. Sarah Seppa has accepted the title of Vice Chair of the Board. We are very excited for her to take on this new role. Thank you!
- C. Anthony Miller wrote to the chair and resigned as a board member. Thank you for your service and all your contributions with the website and marketing support.
- D. Action Item: Approve monthly payables
  - 1. Sandi Viau made a motion to approve them at \$21,660.74. John Casey Seconded. Motion approved.
- E. Superintendent training update
  - 1. Agenda needs to be taken over by secretary
- F. Unfilled positions
  - 1. Hired a part time cleaner.
  - 2. Need for maintenance. May add a stipend to the current contract.
  - 3. Will go into executive session to discuss options.
  - 4. Special Education is not filled. Looking at a grant from the state department.
- G. Approval Supplemental Contract
  - 1. Maintenance contract as a supplemental stipend
    - a) \$5,000
  - 2. Special Education Director/Teacher added stipend
    - a) \$12,000

(1) Sarah Seppa made a motion to approve the supplemental contracts, John Casey seconded. All in favor, motion approved.

- H. Covid Protocol
  - 1. American rescue plan
    - a) Airflow: Nigel Whittington had looked into replacing windows and adding windows that opened. Christi will reach out to Nigel.
    - b) Every room has a filtration system
    - c) School got Covid back to school preparedness kits from the Idaho Health Department
    - d) Recommend the parents to follow the guidelines
  - 2. See plan
    - a) [https://syringamountainschool.org/wp-content/uploads/FY23-Covid\\_ReEntry\\_Plan.pdf](https://syringamountainschool.org/wp-content/uploads/FY23-Covid_ReEntry_Plan.pdf)
- I. Calendar Event Date
  - 1. See calendar
  - 2. Outdoor Trips are already scheduled for the beginning of the year for the upper grades.

### IV. Executive time - In at 7:25 pm

- A. Sandi Viau, Mike Allaire, Jennifer Barrett-Neet, Sarah Seppa, John Casey
- B. Christi Thompson invited to join

### V. Out of Executive Session and into regular session at 8:09pm- adjourn at 8:11pm

- A. Sarah Seppa makes a motion to adjourn, John Casey seconded. All in favor, motion approved.