

Syringa Mountain School
Board Meeting Minutes – 2/21/2024

APPROVED

School Staff:

Christi Thompson-Director - Present virtually

Janessa Corrao-Ball - Present

Kristin Funk - Present

Board Members:

Mike Allaire - Present

John Casey - Present

Chris Alexander- Present

Jennifer Barrett-Neet- Present

Sarah Seppa - Present

Public attendance:

Michele Harris - Present

5:38 pm Time Quorum is present

- I. Opening Circle - Janessa
- II. Any Additions, Corrections, Modifications or Substitutions to the Current Agenda
 - A. None noted
- III. Public comment
 - A. No public attendance
- IV. Consent agenda
 1. All items listed are Action Items and the Board may approve all of the following items by a single motion or vote unless any member of the Board asks that an item be removed from the Consent Agenda for consideration under New Business. If an item is removed from consideration under the Consent Agenda and moved into New Business such items shall remain an Action Item for consideration of Board Approval.
 - a) Board Minutes:1/17/2024
 - b) Special Board Meeting Minutes: 1/31/24
 - c) Financials: Jan '24

(1) Sarah Seppa made a motion to approve the consent agenda, Chris Alexander seconded. All in favor, motion approved.
- V. Old Business
 - A. Parent Council update given by Michele
 1. See minutes:
<https://docs.google.com/document/d/1mTTdP1UICQMSV42Q2XnkgRW5d6SCAdtdW8W-Hf2cNxedit>
 - B. Teacher Update
 1. Open house was successful
 2. 3rd grade had their class play
 3. Teachers are hoping for a breakdown of a budget for outdoor education, specifically the overnight trips, so that each class knows their allowance for the year. The group discussed this and felt that this was a feasible action item.
 4. More parents are needed for Ski Week
 - C. Financial Update
 1. Please see minutes:
https://docs.google.com/presentation/d/1jEQjB-64xqt3c7ziT0Kkc0GAXqrUO_2P/edit#slide=id.p1
 - a) Chris provided a financial overview of the school presentation. Discussed options for fundraising and/or increasing enrollment.

- b) Discussion on how to reduce the gap in the future.
- c) We will combine our committees to make them one.
 - (1) Agenda need to be done 48 hours before committee meeting
 - (2) Second Wednesday of the month at 6:30.
 - (3) We will make a new development committee

1. See January Financials:

<https://syringamountainschool.org/wp-content/uploads/1.31.24-FS-condensed.pdf>

D. Fundraising Update

1. Please see minutes:

https://docs.google.com/document/d/1hUD3foPv9PP9lqqUCGL-C45Ff_GqJriNWwydC4GmjUc/edit

a) Raffle job check-in

(1) Have sponsorships of about \$1300

(2) 3 packages

(a) Wellness- about \$1700

(b) Ski package- about \$2,600

(c) Date Night- about \$1400

(d) Farm to table- about \$1000

(e) Local activities- about \$1000

b) Vape Detector Grant: within 6 days. Will revisit if there is a problem

(1) Looking at a wellness survey

c) Safety Grant for cameras on the blacktop

E. Marketing/Enrollment Update

1. Please see minutes:

<https://docs.google.com/document/d/1wk7CKus3DfrFVI2vezLZ1TKN9nLKDZWGjKglhAWm2Xo/edit>

F. Director Update

1. Please see document:

https://docs.google.com/document/d/1YcftkJiokJeHzzyAeQR-vk_POjyr5zVQjeRIEnI64/edit

G. Board Policies 4000 Series Updates

1. No updates

H. Syringa Growth & Land Acquisition

1. No New update

I. Discuss Goals

1. Board

a) <https://docs.google.com/document/d/1JHTwpuCvxYiUPdef8RfzGekRvT4dDBOI54-yl6awN4/edit>

VI. New Business

J. Mechanical Closure Approval-1/25/24

1. Sarah Seppa made a motion to approve the closure, Jennifer Barrett-Neet seconded. All in favor, motion approved.

VII. Executive Session

A. Push to next meeting

VIII. Adjourn meeting at 7:40 pm

- A. John Casey made a motion to adjourn the meeting, Sarah Seppa seconded. All in favor, motion approved.

IX. Next Board Meeting Date: March 13, 2024