

## BOARD MEETING AGENDA

Feb. 24, 5:00 – 7:00 PM Syringa Mountain School

Facilitator/Time Keeper: Minutes: Svea Grover

Attending: Greg Bloomfield, Phoebe Pilaro, Randy Flood, Bobbi Filbert by phone

Staff: Mende Coblentz, Svea Grover, Julie Evans, Helene Mengert

Agenda Item	Time	Presenter	Topic
I. <b>Greg Bloomfield: Called the meeting to order 5:09 pm: Verse</b>	5:0		<i>The heart of the Waldorf method is the conviction that education is an art-it must speak to the child's experience. To educate the whole child, his heart and will must be reached as well as his mind. -Rudolf Steiner</i>
II. <b>Public Comment-3 minutes per person. Permission of the Chairman of the Board to speak.</b>	5:10	Public	None
III. <b>Any Additions, Corrections, Modifications or Substitutions to the Current Agenda</b>	5:20	Greg	Mende: Switch New Business to Old Business due to some staff not yet here.
IV. <b>Consent agenda</b> a. <b>Approval of Jan 20, 2016 and Feb. 3, 2016 Board Meeting Minutes</b>	5:25	Greg	Phoebe motioned to approve minutes from Jan. 20 <sup>th</sup> & Feb. 3 <sup>rd</sup> . Randy 2 <sup>nd</sup> . All approved -
V. <b>Old Business</b> a. <b>Financial Update</b> b. <b>Legislative Committee Update</b> c. <b>Development Update</b>	5:30 5:40 5:50	Sandy Bobbi Helene	<b>Report:</b> Shortfall anticipated late March or early April <b>Nothing to report</b>  <b>Helene</b> – changed date of Hoedown – working on way of underwriting, sponsorship of events, businesses in the advertising of the event. Drafting an official invitation to the

			<p>Governor – Stefanie is friends with Laurie Otter and will email to her directly. Michelle Stinnet will be at the event, inviting Larry, etc... will do a formal invitation to each of them. Much enthusiasm going into the collection of auction items by parent volunteers.</p> <p><b>Wrapping up Close the Gap</b> – Helene is drafting a letter for parents to be able to send/give out to non-family members. 4<sup>th</sup> Grade at 100% - first one! Last push has gotten over \$800. Up to 72% schoolwide.</p> <p><b>List of 100 foundations:</b> Helene has emailed all those they identified. Reaching out to find personal connections to large foundations etc..</p>
<p><b>VI. New Business</b></p> <p><b>a. Potential new board members</b></p>	<p><b>6:00</b></p>	<p>Randy</p>	<p><b>New Board Member Interest:</b> Stefanie O’Neill interested in serving on the board, as well as Christina VanDerMuelen, Jessica Banks and Amy Jonas also interested. Randy acknowledged that all interested are parents and that we do need outside influence as well, but that adding board members will add wisdom and help in many ways. Greg agreed and hopes that adding more parents will help with bringing in other members who are not parents. Kristin Albright has also expressed interest. Kristin Funk felt these names should be put out to the public for input. Question about what exactly does being on the board entail? Board needs to adopt official job description with specific needs of the board.</p> <p>Board Meetings: 3<sup>rd</sup> Wed. of the month, plus any committee work. Responsible for the fiscal health of the school, time commitment varies, no personal financial commitment, Courtney Loving and Stefanie O’Neill talked about their strengths and weaknesses and interest.</p> <ul style="list-style-type: none"> <li>• Board should create specific information about needs to be filled, committees etc...and put out to parent body.</li> <li>• Process moving forward: Vote to accept new members Put in newsletter that we are considering voting in the following board members, welcomes any feedback, swear in during March meeting.</li> </ul> <p>Motion to elect all above - Phoebe motioned, Randy 2<sup>nd</sup> the motion. All approved.</p>
<p><b>b. Cost Proposal for storage area to code</b></p>			<p>Mende: Since we have voted to expand into 6<sup>th</sup> grade, this extends our occupancy and bringing the 2<sup>nd</sup> floor to code is important. We looked at what the min. requirements would be for these spaces to be brought to code – egress, stairway and ventilation are not adequate</p>

			<p>currently and are not to code. Vital link submitted plans, we received cost proposal from Conrad brothers. \$96,400 to bring up to code as current use dictates. Based upon occupancy of over 50 persons – 6<sup>th</sup> grade estimated at 18 and 4<sup>th</sup> -5<sup>th</sup> orchestra - 50, plus staff on 2<sup>nd</sup> floor as well as resource room &amp; small group work put us consistently well over the 50 person limit for egress regulations.</p> <p>If project took 3 months, we would need to begin June latest. Needs to be a capitol campaign to make this happen. Would need design review approval from City of Hailey. Greg feeling like modification to doorways and ventilation can be completed separately from the stairway. Idea of asking owner to complete these modifications and amortize over time.</p>
c. <b>ISBA Membership</b>	Greg	<p><b>ISBA:</b> SMS could gain membership \$437.50 for the fiscal until June 30<sup>th</sup>. \$1050 for the year. Offers benefits along lines of board training, gives us a labor policy consultant, Director job search benefits, some legal consulting. Bobbi wondering if there’s much of a benefit to joining right now? Mende feels like there is especially with the potential of doubling board members next month – trainings, etc... New board members education, existing board members opportunity to learn more about best practices. Board would like Svea to let them know we would like to join as of July 1 and to invoice us then.</p>	
d. <b>Survey for Charter Performance Framework</b>	Mende	<p><b>Survey for Performance Network:</b> This is our requirement of our charter – not an option. Have found a much less expensive option to what was first indicated. Must hold this survey this spring. This is a way to evaluate many indicators within our charter. Mary will help with the analysis of the information we receive. Cost will be \$499 and does require a contract. Phoebe motioned to approve the contract. Randy 2<sup>nd</sup>. All in favor.</p>	
e. <b>Calendar initial discussion</b>	Greg	<p><b>Calendar:</b> Would like to gain parent and teacher feedback. Send general survey.</p>	
f. <b>Advertising – Ice rink</b>	Svea	<p><b>Rink:</b> Banner option: Due to closing for 3 months – hold off for now. Will take chance with next year. Put on the calendar for Sept. Rather put money into radio for time being.</p>	

<p>g. <b>Hiring update</b></p> <p>h. <b>Executive Session as Authorized by Idaho Code 67-2345b for personnel as identified by Open Meeting Law</b></p>		<p><b>Mende</b></p>	<p>We have 3 in-house &amp; 3 external candidates for the teacher opening. We are in the 1<sup>st</sup> stages of the process doing 1<sup>st</sup> round contact. Collecting all staff intentions for next year. Next board meeting will present more information on this.</p> <p>Greg motioned to enter into executive session as authorized by the authorized code. Randy 2<sup>nd</sup>. Roll Call:; Greg – yea, Randy – yea, Phoebe – yea, Bobbi – yea.</p> <p><b>Bobbi:</b> 6<sup>th</sup> grade concerns – feel we need to be direct about our intentions for the teacher and curriculum. Mende – needed to get staff commitments first. Team -teaching approach for diversity in instructions. Need to go through the process in house of who is qualified and interested in the Math /Science components. Phoebe concerned about retention of the class and wanting information to go out soon. Mention at the Open House. Talk about the program. Angie part of the 6 grade team.</p> <p><b>Julie:</b> State of union of SPED – Request for additional staffing resources. Mende and Svea made admin. Funding and hours requests.</p> <p>8:10: Greg motioned that we adjourn from Executive session – Randy – yea, Phoebe, yea, Greg, yea.</p> <p>Randy motioned to accept the funding requests proposed by the administrative team. All in favor –</p>
<p><b>VII. Next Board Meeting Date: Mar. 16, 2016 5pm</b></p>			
<p><b>VIII. Adjournment of Feb. 24, 2016 Board Meeting</b></p>	<p><b>8:30</b></p>		

*\*Anyone wishing to address the Board must complete a "Request to Appear before the Board" form and submit to the Board chair prior the start of the board meeting. The Board will take public comment only at regular board meetings and only on matters scheduled on the agenda. Board work sessions do not include time for public comment. Each speaker will be limited to three (3) minutes. Total time allotted for public comment is at the discretion of the Board chair. Thank you for sharing your comments with us. Legal Reference: I.C. Section 33-512(11) and section 67-2345.*

## SMS BOARD CALENDAR 2015-16

MONTH	DATE	COMPLTE?	AGENDA ITEM
JULY	7/	ongoing	STRATEGIC PLAN
AUGUST			BOARD ROLES AND COMMITTEES REVIEWED/ELECTED, REVIEW AUDIT RESULTS
SEPTEMBER	9/16	ongoing	BOARD SELF EVALUATION, GOAL SETTING, FUNDRAISING PLAN
OCTOBER	10/21	complete	REVIEW 2000 POLICIES
NOVEMBER	11/11	complete	REVIEW 3000 POLICIES
DECEMBER	12/16	Complete	REVIEW 4000 POLICIES
JANUARY	1/20	Complete	REVIEW 5000 POLICIES, SCHEDULE AUDIT, DIRECTOR EVALUATION BEGINS
FEBRUARY			
MARCH			REVIEW 7000, 8000 POLICIES, STRATEGIC PLAN
APRIL			REVIEW 9000 POLICIES, STAFF HIRING
MAY			MONITOR STUDENT ACHIEVEMENT, REVIEW PROGRAM, PUBLISH PROPOSED BUDGET
JUNE			ANNUAL BUDGET MEETING, ANNUAL REVIEW OF BYLAWS

**Student Count: 127**

### School Calendar:

#### **February:**

Feb. 1: Enrollment period opens

Feb. 9: Wake Up Hailey hosted at SMS

Feb. 10/11: Ski /skate days

Feb. 12: No students – teacher training Feb.11<sup>th</sup> pm - Feb. 14<sup>th</sup> am

Feb. 15: Presidents’ day holiday – no school

Feb. 18: All school Parent Education Night 6pm

Feb. 23: All FEDERAL MONITORING DOCUMENTS DUE

Feb. 24: SMS Board Meeting

This agenda is subject to change. Please call 208-806-2880 for further information.

**March:**

**Mar. 2: Open House – current and new students & families invited Mar 3-4: Parent Teacher conferences**