

**Syringa Mountain School
Board Meeting Minutes – 1/18/2023**

APPROVED

School Staff:

Christi Thompson-Director
Shawn Meyers-Teacher Liaison
Kristin Funk-Admin assistant
Shannan Harris-Business Manager

Board Members:

Mike Allaire
Jennifer Barrett-Neet
Sarah Seppa
Sandi Viau
John Casey

Public attendance:

Michele Harris-Parent Council Liaison

5:31 pm Time Quorum is present

Modification to the agenda:

No executive session needed.

- I. Public comment:
 - A. None
- II. Consent agenda
 - A. Approval of 12/14/22 Board Meeting Minutes
 1. Sandi Viau made a motion to approve the minutes, Sarah Seppa seconded, all in favor, motion approved
 - B. Monthly Payables
 1. All notes are in the Finance committee meeting minutes
 2. John Casey made a motion to approve the monthly payables, Sandi Viau: all in favor, motion approved
 - C. Stipend- \$1000 each staff
 1. Sandi Viau made a motion to approve, Sarah Seppa seconded the motion, all in favor, motion approved
- III. Old Business
 - A. Financial Update
 1. All donations would go to the schools account and then the Parent Council would get money for their needs
 2. All class/school accounts will be up to date through 2m (software program)
 - B. Teacher Update
 1. Grateful for the faculty stipend
 2. School Spirit week
 3. School Choice week to advertise
 4. Trying to get in touch with Rotarun
 5. Cool things
 - a) 4th-6th doing snow science with the avalanche center and ERC
 - b) Kinder is doing XC daily
 - C. Parent Council update

1. January 6th meeting notes are available
 2. They are hoping to do bi-lingual fliers
 3. In the process to get things going for the Raffle for March-April
 4. Fundraising committee questions
 5. Launching a bumper sticker and magnet design 2 week long starts the 20th
 6. Marketing and Fundraising committee questions
 7. Teacher appreciation week end of April
- D. Committee Meetings Updates
1. Finance meeting regularly
 2. Marketing and Enrollment meeting trying to schedule next week
 - a) Some parents are interested
 3. Fundraising Committee meeting
 - a) No set date yet, will work on that
 4. We decided that the Marketing and Enrollment Committee meeting will take place every 2nd Wednesday of the month, virtually at 5:30
 5. We decided that the Fundraising Committee meeting will take place every 2nd Wednesday of the month, virtually at 5:30.
- E. CIP - Continuous Improvement Plan
1. Can see the plan [Narrative and Metrics on websites](#)

IV. New Items

A. Board Policies Update Release Fall 2022

1. 2500- Library Materials
 - 2510-Selection of Library Materials
 - 2510P-Selection/Weeding/Withdrawal library material procedure
 - 2520- DELETE (Curricular Materials)
 - 2530-Learning Materials Review
 - 2530F- Request for Review & Reconsideration of Learning Materials (NEW)
 - 2520 NEW 2540- (Formally) Curricular Materials- TWIN FALLS School District

3340-Corrective Actions
 3340P-Corrective Actions Procedures
 3360- DELETE(discipline Students w/Disabilities)
 3525-Immunizations

4105-Public Participation in Board Meeting
 4105F-Request to address the board Form
 4260F-Public Records Form
 4500P1-Public Gifts

5100-Hiring Process
 5101- School Specific Teaching Certificates (NEW)
 5280-Code of Ethics for Educators

Changes to References ONLY

2140-Student/Family Privacy
 4500- Public Gift Donations
 7310-Advertising in School

2. The board will table 2520 NEW 2540- (Formally) Curricular Materials- TWIN FALLS School District
 - a) Sarah Seppa made a motion to approve all board policies except 2520 and 2540, John Casey seconded, no discussion, all in favor. Policies approved except for 2520 and 2540.

B. Director Update

1. Data indicates that our test scores are above the state average.
2. Going over a draft version of the annual report.
3. Fundraising and Enrollment is a key takeaway as future goals.
4. Admin is forming a calendar committee and a looping committee.
5. Parent survey will be sent out to gather information

V. Adjourn meeting at 8:07 pm