

**Syringa Mountain School**  
**Board Meeting Minutes – 12/14/2022**  
**APPROVED 1/18/2023**

School Staff:

Christi Thompson-Director

Shawn Meyers-Teacher Liaison

Board Members:

Mike Allaire

Jennifer Barrett-Neet

John Casey

Sarah Seppa

Sandi Viau

Public attendance:

Michele Harris-Parent Council Liaison

Sarah Seppa is presiding over the meeting because Mike Allaire is joining by phone.

5:41 pm Time Quorum is present

- I. Public comment:
  - A. None
- II. Consent agenda
  - a. Approval of 11/14/22 Board Meeting Minutes- Mike Allaire made a motion to approve, John Casey seconded. All in favor, motion carried.

Mike arrived in person and relieved Sarah Seppa from presiding over the meeting.

- b. Monthly Payables- Bills are delayed due to the Post Office issues. Still need to approve the AP.
      1. John Casey made a motion to approve the payables, Sarah Seppa seconded. All in favor, motion passed.
    - c. Approve 12/12/22 Snow Day Closure- Sarah Seppa made a motion to approve the closure, John Casey seconded. All in favor, motion carried.
- III. New Items
  - A. Action Item: Hiring new Business Manager
    1. No new expenses, Administration is excited to have the new hire.
    2. Bette will continue to be with us through January and will be contracted through audit season.
    3. John Casey made a motion to approve the contract for Shannon Harris as the new business manager. Sarah Seppa seconded the motion. All in favor, motion carried.
  - B. Action Item: Transfer of banking information-credit card authorization, checking accounts, and state treasure to new Business Manager Shannon Harris.
    1. Sarah Seppa made a motion to approve the transfer of the credit card accounts, checking accounts, DL Evans account, and the State Business manager to Shannon Harris from Bette Reed. John Casey seconded the motion, all in favor. Motion carried
  - C. Teacher update: Rotarun sponsorship
    1. Thanks to Christi Thompson from the teachers for all her support to the teachers.
    2. Thank you to Ashley for social media posts to shine light on all that the school is doing.
    3. Teachers would like to present the board with an opportunity for marketing and promotional at Rotarun.

- a) Sarah Seppa made a motion to approve up to \$700 for partnership sponsorship for Rotarun, John Casey seconded. All approved, motion carried.

D. Parent Council Update- Look at meeting minutes

- 1. Finalizing hot lunch program with Dominoes fundraising 1 time a month.
  - a) Looking for more options.
- 2. Papoose club activity was a success, thank you to all who contributed and donated!
  - a) Will meet with organizers to get timeline, details and any other pertinent information for future events.

IV. Adjourn meeting at 6:30 pm