

**Syringa Mountain School**  
**Board Meeting Minutes – 11/17/2023**  
**APPROVED 12/13/23**

School Staff:

Christi Thompson-Director - Present

Board Members:

Mike Allaire - Present

John Casey - Present

Sandi Viau- Present

Jennifer Barrett-Neet - Present

Public attendance:

None

4:00 pm Time Quorum is present

- I. Opening Circle
- II. Any Additions, Corrections, Modifications or Substitutions to the Current Agenda
  - A. Only discussing action items tonight due to rescheduling the meeting.
  - B. All other items will be discussed at the next board meeting and removed from the agenda.
- III. Public comment
  - A. No public attendance
- IV. Consent agenda
  1. All items listed are Action Items and the Board may approve all of the following items by a single motion or vote unless any member of the Board asks that an item be removed from the Consent Agenda for consideration under New Business. If an item is removed from consideration under the Consent Agenda and moved into New Business such items shall remain an Action Item for consideration of Board Approval.
    - a) Board Minutes: 9/20/23
    - b) Financials: September 2023
      - (1) Sandi Viau made a motion to approve the consent agenda, John Casey seconded. All in favor, motion approved.
- V. Old Business
  - A. Financial Update
    1. Action Items:
      - a) Add Chris Alexander as a bank signer on the main Syringa bank account at DL Evans Bank.
        - (1) Sandi Viau made a motion to approve, Jennifer Barrett-Neet seconded. All in favor, motion approved.
      - b) Approve safety door lock system
        - (1) \$1,080 to update door locks
        - (2) Sandi Viau made a motion to approve, John Casey seconded. All in favor, motion approved.
  - B. Fundraising Update
    1. SOF Grant:  
[https://syringamountainschool.org/wp-content/uploads/23-23-SOF-Budget\\_Spend-Master-XCL.pdf](https://syringamountainschool.org/wp-content/uploads/23-23-SOF-Budget_Spend-Master-XCL.pdf)
      - a) Reviewed expenses, we will have to come up with \$3,822.23, as well as the \$20,000 from the grant.
        - (1) John Casey made a motion to approve, Sandi Viau seconded. All in favor, motion approved.

VI. New Items

C. Action Item:

1. Continuous Improvement Plan:  
<https://syringamountainschool.org/wp-content/uploads/CIP-488-DRAFT-1.pdf>
2. Narrative:<https://syringamountainschool.org/wp-content/uploads/2023-24-CIP-Narrative-Part-1-1.pdf>
  - a. Jennifer Barrett-Neet makes a motion to approve, John Casey seconded. All in favor, motion approved.

VII. Next Board Meeting Date: December 15th, 2023

Adjourn meeting at 4:22 pm

- A. Sandi Viau made a motion to adjourn the meeting, John Casey seconded. All in favor, motion approved.