

Syringa Mountain School
Board Meeting Minutes – 10/18/2023
Approved 11/17/23

School Staff:

Christi Thompson-Director - Present

Janessa Corrao-Bal - Teacher Liaison - Present

Board Members:

Mike Allaire - Present

Sarah Seppa - Present

John Casey - Present

Sandi Viau- Present

Jennifer Barrett-Neet - Present

Christopher Alexander-Present

Public attendance:

Michele Harris-Parent Council Liaison - Present

5:35 pm Time Quorum is present

- I. Opening Circle
- II. Any Additions, Corrections, Modifications or Substitutions to the Current Agenda
- III. Public comment
 1. None
- IV. Consent agenda
 1. All items listed are Action Items and the Board may approve all of the following items by a single motion or vote unless any member of the Board asks that an item be removed from the Consent Agenda for consideration under New Business. If an item is removed from consideration under the Consent Agenda and moved into New Business such items shall remain an Action Item for consideration of Board Approval.
 - a) Board Minutes: 9/20/23
 - b) Financials: September 2023
 - (1) Sandi made a motion to approve the consent agenda, John seconded. All in favor, motion approved.
- V. Old Business
 - A. Parent Council update
 1. See minutes:
<https://syringamountainschool.org/wp-content/uploads/PC-Minutes-10-6.pdf>
 2. Regular craft days to get things ready for the Papoose Club
 3. Budget is set for PC for the year- spending was increased for out of school activities from 50 to 100
 4. Coffee and treats for the teachers today - it was appreciated
 5. Harvest Festival - well attended
 6. Ecothon wrapped today - Students will go out Friday to do their community service
 7. Pizza day averages about 1K per month
 8. Playground repair day getting scheduled
 9. Yoga retreat is still accepting registrations
 10. School store is open
 - B. Teacher Update
 1. Janessa presented
 2. Harvest Festival was a success
 3. Thank you for the extra stipend for the overnight trips for teachers
 4. Are there any updates on new vans? - Christi provided an update

C. Financial Update

1. Please see minutes:
<https://syngamountainschool.org/wp-content/uploads/2023-10-13-SMS-FC.docx.pdf>
2. See September Financials:
<https://syngamountainschool.org/wp-content/uploads/Corrected-FS-9.30.23.pdf>
3. Financial Solvency Goal 255/K in the bank this year
4. Fundraising Goal 85K to meet our budget this year line item, if we increase costs (like salaries) we would need to increase this.

D. Fundraising Update

1. Please see minutes:
<https://syngamountainschool.org/wp-content/uploads/Fundraising-10-11minutes.pdf>
2. Grant went in for increased security/infrastructure with the state department of education. Christi put in bids to do this work. Lock on front door and intercom system.
3. St. Luke's CHIF grant was submitted for social/behavioral health support
4. SPUR foundation update on school promotion
5. Papoose club applying for funding for a sensory room, American Legion would like to be involved
6. Eco thon is finished today
7. The Gala is still looking for a location
8. Annual fund, go out before Thanksgiving Break
9. Yoga retreat
10. Monthly donations got moving
11. Land donation
 - a) To be used as expansion of the school in the future

E. Marketing/Enrollment Update

1. Meeting was not held, Only Christi and Jen in attendance.

F. Director Update

1. Please see document:
https://docs.google.com/document/d/1_fEVrS5Eb0p9a_qhPR3OcoB6iMNVX5PaWnvsNuJ-Ek/edit
2. Trying to find ways to promote our testing scores
3. Great feedback from Cultivating Readers

G. Board Policies 2000 Series Updates

1. 2240
 - a) Leave this policy
 - b) Will revisit if we grow and retain, to make this an conversation
2. 2420
 - a) Leave this policy
 - b) Have been doing this through the enrollment/lottery process
 - c) Will revisit toward the end of the year newsletters
3. 2630
 - a) Homework policy
 - (1) Will bring to next board meeting for approval

VI. New Items

H. Action Item: New Board Member-Chris Alexander

1. Sandi Viau makes a motion to approve, Sarah Seppa seconded. All in favor, motion approved.
2. Chris Alexander was sworn into the board By Director Mike Allaire using the Oath:
<https://docs.google.com/document/d/13y1Dh7RwrnR4v3BVBjJ7LOiMsiGO8Iri/edit>

I. Present Goals: See attached

1. Director goals
https://docs.google.com/document/d/1P3_XzHVInOa4JmSxVOFDNK1QoVI1wOtBD-hs3FaP_nM/edit
 - a. Chris Alexander makes a motion to approve, Sandi Viau seconded. All in favor, motion approved.

J. Action Item: CIP Plan Draft:

1. <https://syringamountainschool.org/wp-content/uploads/CIP-488-DRAFT.pdf>
2. Sarah Seppa makes a motion to approve, John Casey seconded. All in favor, motion approved.

K. Covid Policy Review:

1. https://syringamountainschool.org/wp-content/uploads/FY24-Covid_ReEntry_Plan-2.pdf

VII. Next Board Meeting Date: November 15th, 2023

Adjourn meeting at 7:39 pm

- A. Sarah Seppa makes a motion to adjourn, John Casey seconded. All in favor, motion approved.