**BOARD MEETING Agenda**

**October 10th, 2018 5:30pm-7:30pm - Syringa Mountain School**

**Facilitator/Time Keeper: Christi Thompson. Minutes: Christi Thompson**

**Meeting presided over by Randy Flood, Board Chair**

Attending Board Members: Mike Allaire, Sandi Viau, Racheal Arndt, Randy Flood

Other present: Nigel Whittington, Christi Thompson, Angie Grant

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| Agenda Item | Time | Presenter | Notes |
| 1. Opening Circle
 | **5:30pm** | Randy  |
| 1. Public comment - 3 min per person \*timed\*
 | **5:35pm** | Randy | NO PUBLIC COMMENT |
| 1. Consent agenda
	1. ACTION ITEM: Approval of the 9/12/18 BOD Meeting Minutes
	2. ACTION ITEM: Swear in Susannah Cruz as the Secretary of the Board
	3. ACTION ITEM: Approve Connie Williamson as Parent Council Treasurer
	4. ACTION ITEM: Approve 2017-18 Financial Audit
	5. ACTION ITEM: Approve of Doris Lopez contract
	6. ACTION ITEM: Enrollment Capacity/Kinder changes with Charter commission
 | **5:40pm** | RandyRandyRachealSandiNigelNigel | * Racheal made the motion to approve 9/12/18 minutes and Sandi seconded it.
* S.Cruz was not present at the meeting. Discussion about having Racheal take over the minutes and agenda. It was decided to hold off as Susannah will make the 19th meeting to be sworn in.
* Racheal made the motion to approve Connie Williamson as the Parent Council Treasurer and Mike seconded it.
* Sandi asked that they do not approve 2017-18 financial audit until the finance committee meets with Bette Reed, Business Manager. Looking to do Finance committee meeting 19th @ 11am. 12:30 board meeting with intent to approve financial audit after.
* *Discussion in closed session about D. Lopez contract and the board voted after.* Sandi V. made a motion to increase Doris Lopez for $18 dollars an hour retro and going forward. Mike seconded that.
* Discussion on how SMS may need to change our current charter enrollment capacity, so we can hold more kids in Kinder to 30 kids. Currently it is set to 20 kids. We are looking at having a full day Kinder. Board mentioned there would need to be a committee formed to see what the greatest needs are to help increase enrollment. Syringa needs to pull in a larger kindergarten population by looking out a new model as it is the base of pyramid. State pays only ½ (2.5 hours) day kindergarten.
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| 1. Old Business
	1. Financial Update-Cash Flow Projections
	2. Parent Council Update
	3. Teacher Update
	4. Development Committee Update: Eco-Thon/Black Owl Fundraiser/Annual Fund rollout
	5. Building Inspection
	6. Legislative Committee Update
	7. Board recruitment
	8. Board Training
	9. ASTI: Additional Targeted Support and Improvement designation and plan to implement
	10. KISS - Keep Idaho Schools Safe
	11. Working Committees: Buildings and Grounds (we do have a leak about the F&G room)/ Policy Review Committee/ Finance Committee/Development Committee
 | **6:10pm** | Sandi RachealAngie GrantRandyNigelNigelRandyRandyNigelNigelNigelNigel | * Syringa can make payroll with parent council’s funds. Nov. state payment is estimated to come in before November payroll. 107 kids enrolled as of today.
* Eco-Thon will hopefully make $8000 when funds are added up. Currently, they have done $1400 retail online before fees. They have a Papoose booth planned and they are hoping to raise $2000 with that. Concerns from parent council were the need for the board to push how they raise funds to help with the fundraising burden.
* Concerns from Angie about how the staff is being respected about their time. Discussion on how some staff have different contracts and are hourly so they do have to be in the building accountable.
* Building inspection came back, Syringa does have to bring some things in the building up to code and fix the violations.
* Legislative Update- What will happen if the legislative changes? Not a lot of knowledge just a concern about it.
* Board Training- Board training discussion. They took a look at the mail that came and talked about attending some of the board training by Idaho School Boards Association.
* ATSI- Syringa need to come up with a plan for the years to come with classroom testing and levels. The school does need to bring up the kids in the lower levels of academics. New plan required this year for the at-risk kids of lower income bracket. Board is let know by Nigel they can be approached about the ASTI.
* KISS- discussion on the new safety in school to be implemented (not approved yet just to be aware in the works at the state level). Money in theory can be divided up equally. It could bring money in to school’s for keeping school environments safe. How does this look for Syringa?
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| 1. New Business
	1. Fundraiser
 | **6:45pm** | Nigel | * Annual Fund Drive-There was talk on how to get the annual drive out so Syringa have a success drive. Racheal agreed to send out the mail chimp if someone writes it. Details to be ironed out at a later date.
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| 1. Executive Session

​Id Code 74-206(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general.Id Code 74-206(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. | **7:15pm** | Randy | Roll call in 7:07 Mike, Sandi, Racheal, & Randy Roll call out 7:47 Mike, Sandi, Racheal, & Randy |
| 1. Adjournment of October 10th, 2018 Board Meeting
2. Next Board Meeting Date: October 19th, 2018
 | **7:30pm** | Randy | Adjourned the meeting at 7:50pm.  |

*\*Anyone wishing to address the Board must complete a “Request to Appear before the Board” form and submit to the Board chair prior the start of the board meeting. The Board will take public comment only at regular board meetings and only on matters scheduled on the agenda. Board work sessions do not include time for public comment. Each speaker will be limited to three (3) minutes. Total time allotted for public comment is at the discretion of the Board chair. Thank you for sharing your comments with us.* Legal Reference: I.C. Section 33-512(11) and section 74-206.

*SMS Board Calendar 2018-19*

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| MONTH | DATE  | Complete |
| **JULY** | 7/10/19 |  |
| **AUGUST** | 8/6/18 |  |
| **SEPTEMBER** | 9/12/18 |  |
| **OCTOBER** | 10/10/18 |  |
| **NOVEMBER** | 11/14/18 |  |
| **DECEMBER** | 12/12/18 |  |
| **JANUARY** | 1/9/18 |  |
| **FEBRUARY** | 2/13/18 |  |
| **MARCH** | 3/7/18 |  |
| **APRIL** | 4/10/18 |  |
| **MAY** | 5/8/18 |  |
| **JUNE** | 6/12/18 |  |

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| agenda item |
| **strategic plan** |
| **Board roles and committees reviewed/elected, Review audit results** |
| **board self evaluation, GOAL Setting, Fundraising Plan** |
| **review 2000 policies** |
| **Review 3000 policies** |
| **review 4000 policies** |
| **review 5000 policies, Schedule Audit, DIRECTOR EVALUATION BEGINS** |
| **review 7000 policies, review strategic plan** |
| **review 8000 policies, DIRECTOR EVALUATION** |
| **review 9000 policies, STAFF HIRING** |
|  **monitor student achievement, review program, publish proposed budget** |
| **Annual budget meeting, annual review of bylaws** |

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