

Syringa Mountain School

Board Meeting Minutes – 3/14/2018

Nigel Whittington
Tenaya Kolar
Randy Flood
Rachael Arndt
Christi Thompson
Angi Hunter
Sandi Viau
Kristin Funk
Sandy Kelly
Laurie Burns - 540pm

- I. 5:11pm - KF opening circle
- II. Adds:
 - 1) Celebrate S Kelly resignation
 - 2) Credit card / bank signature changes - new business item g)
- III. No public comment
- IV.
 - a. Approval of 2/13/18 minutes - **motion made by TK and SV 2nd - no discussion, none opposed AIF**
 - b. Finance committee meeting highlights: Approval of 3/12/18 minutes - **motion made by SV and TK 2nd - no discussion, none opposed AIF**
 - c. Approval of IASBO notes 2/26-27/18 - motion made by TK and RA 2nd - no discussion, AIF, none opposed
 - d. Approval of SDE snow day - **motion made by TK and RA 2nd - no discussion, AIF, none opposed**
 - e. IHC Grant - Idaho Humanities awarded 4th grade to visit the capitol and some other places; motion to accept the grant money - **motion made by TK and RA 2nd - no discussion, AIF, none opposed**
 - f. Accept Teacher and Admin policies to conform with SDE NW must attend the three conferences and a third party will need to come in and state approve; full compliance deadline is Sept 1, 2018 - **motion to accept the teacher and administration evaluation policies made by TK, 2nd by SV - no discussion, AIF, none opposed**
- V. Old Business
 - a. Financial update/finance committee - TK - overall in a decent place as long as Hoe Down raises \$50k; looking to transition S Kelly role to pending candidate; looking to start digging into budget 4/4/18; WS scheduled for 4/13/18; NW working with COT to determine staffing and FC will look for continued cost savings. May get some additional monies in Jul due to 7th grade addition - will notify state by 3/18/18. Payroll in Apr will need funds if funds do not arrive earlier. Enrollment - currently 20 students more than next year but not confirmed;this includes potential relocations; 7th grade is at 7 kids - combo 6/7 is at 25; NW added will have combo grade 3/4 class with co-teaching; CT will have a good number for budgeting purposes by April.

- b. Parent council update - Aris is working hard on the Hoe Down details; donations for online auction coming in; raffle tickets went out to the kids; Apr 28 teacher/staff \$25 tickets; need parent/business sponsorships
- c. Teacher update - KF shared 2018/19 calendar that has been approved by COT; looking at staffing for next year; RF - comment on Waldorf training regarding working/cross-training with Peace Valley in Boise
- d. Development committee - really urging everyone to identify a matching donor for the paddle raise during the Hoe Down; continued donor follow up
- e. Construction update - no changes; NW working with elevator manufacturer to get them in to fix during SB 4/2/18; NW is managing heat currently but right now there is no assist from warranty or construction dollars; NW troubleshooting has discovered part is a pressure-loss issue
- f. Legislative committee update - tentative meeting in April; NW IASBO had 2 things: charter school principals in future does not need administration credential/but will have to have Danielson cert; total monies given through state won't change but per pupil from property taxes law is what is up for discussion
- g. Board recruitment - TK and AH heading up nominating committee for board members; TK shared doc w/ BOD members regarding recruitment process; K Thea is willing to be on a committee

VI. New Business

- a. PC Signers - TK made a motion to remove TK and AH and add Aris Flood to the Parent Council account; 2nd RA, no discussion, AIF, none opposed
- b. Hiring Summer Staff - now item d) need an office person for the summer to take calls; NW does board approve this expense? NW and CT are bound by contract and max number of days in the contract; minimum office hours over the summer - contract restarts Jul 1 for the administrative positions
- c. Contracts due June - now item e) see above....will consider summer coverage in new contract offers; will discuss at next BOD meeting; TK could COT consider staffing options as well (what do we want it to look like)
- d. Business manager hiring moved to item c) \$26.5k + percy RF is requesting temp hiring for next 90 days for Bette Reed; **SV motion to give Bette Reed a contract for the next 90 days to fill Business Manager position; 2nd TK, no discussion, AIF, none opposed**
- e. Charter school bootcamp - now item f) NW bootcamp available to all at the end of April - discussion on attendance; good place for a BOD member to get more info
- f. April BOD meeting date - now item g) setting for Tuesday 4/10/18
- g. Credit card signers - move to item b) KF will stay on, NW willing to take 2nd card; **TK made motion to remove CE from the SMS credit card and replace with NW; 2nd SV, no discussion, AIF, none opposed**....USDA loan signer (mortgage) TK needs to be removed; SK needs removed from ability to see online and transfer funds among the accounts in the future -- **TK motion to approve NW to both USDA loan and Operating accounts and to remove TK from USDA loan account, 2nd SV, no discussion, AIF, none opposed**

Enter executive session 711pm AH, RA, SV, RF, TK all in

Exit executive session 737pm AH, RA, SV, RF, TK all out

Meeting adjourned 737pm