

# Syringa Mountain School

## Board Meeting Minutes – 2/13/2018

Nigel Whittington  
Tenaya Kolar\*  
Randy Flood  
Kaz Thea\*  
Rachael Arndt  
Christi Thompson\*  
Amy Jonas\*  
Angi Hunter  
Julie Evans  
Sandi Viau  
Shannon Connauton  
Kristin Funk  
Sandy Kelly  
\* - not here

- I. 503pm - KF opening circle
- II. Adds:
  - 1) Enrollment item c) van rental item d) recognition of BOD resignations item e) title 9 letter - policy and procedures
  - 2) move exec session up on agenda
- III. No public comment
- IV.
  - a. Approval of 1/10/18 minutes - **motion made by SV and RA 2nd - no discussion, none opposed AIF**
  - b. Finance committee meeting highlights: Approval of 2/6/18 minutes - **motion made by RA and SV 2nd - no discussion, none opposed AIF**

Enter executive session 508pm AH, RA, SV, RF all in  
Exit executive session 537pm AH, RA, SV, RF all out

### V. Old Business

- a. Financial update/finance committee - SV - Betty Reed Hagerman SD in past who will assist in replacing SK; has appropriate background and experience; SK mentioned PERSCI (12/8%) applies to 20 hours or more, medical benefits apply to 30 hours or more. SK advises to consider contract negotiations to keep turnover at a min; contracts are renewable Jul 1 so present until Jul 1 could be provisional period; SK accounting software on SMSLT1 laptop and L Burns is being trained on a/p, then Betty could do budgeting, reporting, etc.; can software be loaded on the cloud? Can Spencer talk to accounting person about the possibility? SK recommends finding a solution to the software question. We have good relationship with Quest (outside CPA) who does our formal auditing - contract is out for approval. We paid \$5k-\$6k over the last three years. 2019

\$5,900/2020 \$6,200/2121 \$6,500, respectively. **Motion to approve the Quest contract at Sandy Kelly's recommendation pending review of final contract with signature. Motion made by RA and SV 2nd - no discussion, none opposed AIF.**

SK advises to start budget reviews and teacher contracts no later than Spring Break. Also need to follow up on the leased space (see Lisa Horowitz) for \$1 for 3 years. Need to follow up with the form that needs filed to be exempt from property taxes. Feb 26th training ISOBA - school finance conference/another one in summer - SK says it might be beneficial for NW or rep from Finance committee. There is a non-member fee. Received \$17k for professional development today. Waiting on \$17k for Fed funding for SPED and other titles.

- b. Parent council update - Hoe Down upcoming/planning/sponsors; proceeds night @ Limelight was success
- c. Teacher update - review the evaluation process; ski days were successful
- d. Development committee - estate planning session coming soon led by RF
- e. Construction update - NW signed off on building and elevator; roof is still in question; heat is better except 3rd grade room
- f. Legislative committee update - no update/TK absent
- g. Board recruitment - Greg Winn potential parent
- h. Enrollment - open house had 18 new families signed in; really promising; full space

#### VI. New Business

- a. Scheduling - March 14th meeting is good
- b. Evaluation policy and state mandates - NW need teachers to review and update and resubmit; need to review Danielson model; NW will own submitting it back to the state
- c. Van rental - defer to COT and determine if it conflicts with a summer school option (TBD)
- d. resignation A Jonas / K Thea - **Motion to accept the resignations today made by SV and RA 2nd - no discussion, none opposed AIF.**
- e. Received Title IX letter from parent

**Meeting adjourned 608pm**