

**Syringa Mountain School
Board Meeting Minutes
As Approved
October 24, 2013**

A regular meeting of the Syringa Mountain School Board was held on October 24, 2013. Board Chair Mary Gervase presided. The following members were in attendance:

Mary Gervase, Chair
Greg Bloomfield, Vice Chair
Laurie Wertich, Secretary
Don Keller
Travis Scott
Phoebe Pilaro
*Ben Rogers, Treasurer participated by phone

The following guests were present:
Graham Whipple, Architect

The meeting was called to order at 6:30 p.m.

I. Agenda: There were **no** additions, corrections, modifications, or substitutions to the current agenda

II. Guest Speaker: Graham Whipple delivered a site plan and building presentation:

- A. Discussion of site, parking, exits, security
- B. Can accommodate 390 students comfortably on site
- C. \$1.8-2 million project (\$120/square foot x 15,000 square feet)
- D. Graham identified the iterative process he would be involved in (meeting with teachers to identify floor plans; establish and confirming schedule; looking at budget, construction, financing)
- E. Greg Bloomfield (chair of site committee) has identified four potential development partners.
- F. Graham's fee would be approximately 8 percent of construction costs.

III. Action Agenda:

- A. Approval of minutes from October 3, 2013 Board Meeting: Motion made by Phoebe Pilaro, seconded by Laurie Wertich and passed unanimously.
- B. Approval of Bylaws with the edits provided by Greg Bloomfield: Motion made by Greg Bloomfield, seconded by Travis Scott and passed unanimously.

C. Charter Board Code of Ethics signed by each board member present.

D. Move forward with the purchase and sale agreement for the Aspen property: Motion made by Phoebe Pilaro, seconded by Travis Scott and passed unanimously. Agreement signed by board chair, Mary Gervase.

E. Purchase director and officers liability insurance: Motion made by Laurie Wertich, seconded by Don Keller, and passed unanimously.

IV. Information Agenda: Due to time constraints, **board will send committee updates via email by Thursday October 31, 2013.**

V. Next Board Meeting

A. Set next board meeting for November 7, 2013 at 6:30 at WR Insurance: **Motion made by Travis Scott, seconded by Phoebe Pilaro, and passed unanimously.**

B. Board discussed a decision to move to two board meetings per month (one action agenda and one work meeting).

C. November 7, 2013 will be action agenda; November 21, 2013 will be a work session.

VI. Pursuant to Idaho Code, the board convened an Executive Session at 8:30 p.m. to discuss and act on personnel issues: hiring an acting Administrator for Syringa Mountain School.

A. Motion made by Phoebe Pilaro to hire Mary Gervase as Administrator for Syringa Mountain School for a period of 8 months (November 1, 2013-June 30, 2013), seconded by Laurie Wertich, and passed unanimously.

B. The board came out of Executive Session at 9:15 p.m.

VII. Meeting was adjourned at 9:15 p.m.