**BOARD MEETING Agenda**

**May 11,, 5:00pm 2016 PM Syringa Mountain School**

**Facilitator/Time Keeper: Bobbi Filbert, Minutes: Svea Grover**

Attending: Board Members:

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| Agenda Item | Time | Presenter | | Topic |
| 1. Verse | **5:00** | *The heart of the Waldorf method is the conviction that education is an art-it must speak to the child’s experience. To educate the whole child, his heart and will must be reached as well as his mind. -Rudolf Steiner* | | |
| 1. Public Comment-3 minutes per person. Permission of the Chairman of the Board to speak. | **5:10** | Public | No public comment requested. | |
| 1. Any Additions, Corrections, Modifications or Substitutions to the Current Agenda | **5:30** | Greg |  | |
| 1. Consent agenda    1. Approval of April 20th minutes | **5:35** | Greg | Stefanie motioned to approve the April 20th minutes. Randy seconded. All in favor. | |
| 1. Old Business    1. 2016-17 Calendar – Staff Revision Proposal    2. HR570 Update if needed    3. Leadership Transition Timeline | **5:40**  **5:50** | Shannon  Mary  **Mende** | Shannon presented alternative calendar proposed by a number of staff. They would prefer a two week spring break and eliminate the previously requested staff collaboration days as well as reduce parent teacher conferences to 3 days from 4 days. Mende discussed that the state education requirements were a reason to schedule the inservice /collaboration days. These were requested as a way for teachers to have time in-house for this collaboration & SDE ed. Requirements.  Randy wondering if teachers would be willing to add days on to the end of the year if we have a snow day.  Days suggested to add students back to after discussion: Nov. 10th, Feb. 16, April 13, May 26 – in session – additional week of spring break March 27-31st.  Motioned to add 2nd week of Spring break back into the calendar and add the above dates back to the calendar. Randy motioned, Jessica 2nd. All in favor.  Mende lined out a timeline for transitioning Christine into staff supervision and child discipline. The timeline was discussed with Svea, Christine and Mende and shared with the staff at faculty meeting today. Mende identified May Fair as the time to tell students that Christine would be the new director and that Mende would be stepping back into the role of curriculum support for the remainder of the year. This timeline was created due to a lack of clarity during the transition process. We observed that the students and staff were experiencing unnecessary confusion about roles and responsibilities. We felt allowing Christine to step forward while Mende and Svea were still present as support, was the best way to proceed. | |
| 1. Executive Session as Authorized by Idaho Code 67-2345b for personnel issues or other identified legitimate reasons as identified by Open Meeting Law if needed. | **6:00** | Mende/Svea | **Admin Team with Hiring/ part- time staff Recommendations –Teacher Hiring Committee Recommendations. A motion was made to enter into executive session by Phoebe . Seconded by Jessica. Roll Call: Jessica yea, Bobbi yea, phoebe yea, amy yea, Stefanie yea, Randy yea, Greg, yea.** | |
| 1. New Business    1. Recommendation for board secretary    2. Storage area    3. Salary Schedule for 2016-17    4. Hiring/Staffing –    5. Admin Waldorf Training    6. Fundraising |  | **Svea**  **Randy**  **Admin Team**  Christine  Christine  Christine | Svea recommended to  Randy motioned to elect Stefanie O’neil as board secretary to take on all board minutes, agenda, and communication to and from the board from now on. Amy seconded. All in favor.  Jeff Harris and Fire Marshall will visit the school Tuesday morning. Must have the 2nd floor storage space brought up to code before school begins next year in order to use that space. We already have a proposal that Mende & Svea requested from Jolyon in January and presented to the board . Randy updated the progress of possibly purchasing the building and including funds for this remodel.  Proposal of new Salary Schedule by Sandy.  Discussion  Discussion | |
| 1. Adjournment of May. 11, 2016 Board Meeting 2. Next Board Meeting Date: May 25, 2016 5pm | **7:00** |  | |  |

*\*Anyone wishing to address the Board must complete a “Request to Appear before the Board” form and submit to the Board chair prior the start of the board meeting. The Board will take public comment only at regular board meetings and only on matters scheduled on the agenda. Board work sessions do not include time for public comment. Each speaker will be limited to three (3) minutes. Total time allotted for public comment is at the discretion of the Board chair. Thank you for sharing your comments with us.* Legal Reference: I.C. Section 33-512(11) and section 67-2345.

*SMS Board Calendar 2015-16*

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| |  |  |  | | --- | --- | --- | | MONTH | DATE | Complte? | | JULY | 7/ | ongoing | | AUGUST |  |  | | SEPTEMBER | 9/16 | ongoing | | OCTOBER | 10/21 | complete | | NOVEMBER | 11/11 | complete | | DECEMBER | 12/16 | Complete | | JANUARY | 1/20 | Complete | | FEBRUARY | 2/24 | Complete | | MARCH | 3/14 | Complete | | APRIL | 4/20 |  | | MAY |  |  | | JUNE |  |  | | |  | | --- | | agenda item | | strategic plan | | Board roles and committees reviewed/elected, Review audit results | | board self evaluation, GOAL Setting, Fundraising Plan | | review 2000 policies | | REview 3000 policies | | review 4000 policies | | review 5000 policies, Schedule Audit, DIRECTOR EVALUATION BEGINS | | review 7000 policies, review stratregic plan | | review 8000 policies, DIRECTOR EVALUATION | | review 9000 policies, STAFF HIRING | | monitor student achievement, review program, publish proposed budget | | Annual budget meeting, annual review of bylaws | |